

City of Newark
Human Rights Commission

Case No. _____

NOTICE OF CONCILIATION

CONFERENCE

COMPLAINANT

VS

RESPONDENT

To:

Notice is hereby given you that the Conciliation Conference on the above captioned complaint filed against you will be held:

At _____

On _____

By _____

The finding of Daniel W. Blue, Jr., Executive Director of the Newark Human Rights Commission, that probable cause exists for crediting the allegation of the complaint, is enclosed.

If this Conciliation Conference does not result in a satisfactory agreement for settling the issues involved in the complaint, the case will be referred to hearing or legal action, as provided by ordinance. Your failure to appear at the Conciliation Conference will be interputed as unsuccessful conciliation and this will result in automatic scheduling of a hearing or legal action.

The Newark Human Rights Commission earnestly desires that this matter be resolved within the conciliation process.

You may be represented by an attorney, if you so desire. You should bring proof of evidence to support your case, if you intend to oppose the finding.

Daniel W. Blue, Jr., Executive Director
Newark Human Rights Commission

By _____

DWB:cw

Enclosure

Certified Mail. R.R.R., #